

Draft Minutes of the Joint Meeting of
Poplar Ridge School Council and PTA October 25, 2022 @9:00 am
Multi-Purpose Room at Poplar Ridge School

*indicates written report / attachments provided

Joint meeting attendees: Stephanie Sommerfeldt, Alyne Hoar, Colet Grimbeek, Carolynne Muncer, Sherry Cooper, Sasha Sadowski, Darren Pickering, Natasha Dudman, Eloise Silvernagle, Colleen Robertson, Tricia Hansen and Jennifer Creasey

1. Call to order at 9:03 introductions were made and spoke about muster point
2. Agenda was amended for the financial report on item 7. Kelly Fairall is absent and the treasurer report will be presented by Colleen Robertson on Kelly's behalf. Approval of the amended agenda was 1st by Jenn Creasey and 2nd by Alyne Hoar
3. Approval of September 27, 2022 minutes 1st is Jenn Creasey and 2nd is Colet Grimbeek
4. Principal Report – Carolynne Muncer
 - A) Focus on Good School Attendance. Attend today – Achieve tomorrow. Too many absent days – excused or unexcused, can keep students from succeeding in school and in life. 18 missed days in a school year –which is about 2 a month- can knock students off track. Focus on how we can help students from being chronically absent and help them be engaged and healthy. Attendance is a priority – speak to your child. Know their class schedule, be engaged in their current grades, and make sure they feel safe, ask for help/support if you need it and always feel free to contact the school team. The more chronic absences – the higher percentage of dropout rates
 - B) Report cards – the Division has moved to 2 report cards a year – January and June with two Parent / Teacher Interviews – November 23/24 and March 22/23: these can be held in person, via Google meet, or by phone and are 20 min ea. Teachers will communicate on the child's reading, social and emotional successes and math, and if they are on track
 - C) Halloween Fun on October 31: Each class will have their own celebration, and there will be a schoolwide parade and sock hop in gym (parents welcome) with a ribbon cutting mini ceremony after to celebrate the new playground equipment installed the last few years (Gaga ball pits, basketball court re-surfacing, disc golf nets and Beehive) . We celebrate with our generous partners: Red Deer County and School Council / PTA. There will also be a small trick or treat at each piece of new equipment for the kids
 - D) Christmas Concert in person this year in the gym – afternoon and evening performance on December 22: 1:15 and 7:00 pm
 - E) Displaying school photos: looking for a better way to display school-wide photos from over the years as they currently are all different sizes, depths etc and wall space is limited - want space for special events and family photos - so visitors may stop and look at them – want them to be central, organized and same size – possibly albums, display rack, feature wall..?
 - F) "Values" keychains: teachers to start talking to students in November and December, about earning special key tags to go on a carabiner. Criteria on how to earn them – start earning and celebrating accomplishments of these "values and virtues" in January
5. Trustee Report – Sherry Cooper

Penhold Elementary was built in the 40's, so is currently #1 priority for where Government funding should go. HJ Cody is #2 on the list for a new build (replacement school) – there are over 700 students attending grade 9-12. Must

work with town and Government for property and space (reserve land). Smaller schools (often Rural schools) – can be better for students development mentally and socially

Financial statements to come out end November

The Board has a banquet to announce long term employees coming up

Trustees have allotted funds for “Flourishing Stories” and have approached all Chinook Edge principles with the criteria to qualify. There are three “pillars” the trustees review: Community, Sustainability and Curriculum Related. For our 40 schools in the Chinooks Edge school division – there are \$100,000 in Reserves

6. PTA Committee Updates:

- A) Hot lunch dates of Oct 14, Nov 4 and Dec 2 : Stephanie updated that children are so excited for hot lunch hotdogs and we can't wait to expand the menu in the New Year.– She will look for volunteers to “head up” an item and recruit their team to do the hot lunch. It was brought forward if we can allow parents to order more hotdogs for the 2 remaining dates – if they did not order on the first order sheet – or if additional dogs can be added to an order... It was decided to honour the deadlines placed. Families will have more opportunities in the New Year. Lots of work is put into the organization of these
- B) School clothing: Eloise Silvernagle a total of 82 items were ordered and approx. \$196 profit was made. Order is getting picked up today Oct 25, and will be sent home with children from the school as requested this week. It may be possible in early December to open up an additional order for those who may have missed this one or those who wish to have Christmas gift ideas for extended family members
- C) Healthy Hunger/ Papa John's Pizza: Jenn Creasey Healthy Hunger orders bring in approx. 20% profit but we have the opportunity for largest profit from Papa Johns (orders on line from Red Deer or Sylvan locations on the first Monday of each month. Healthy Hunger orders are going well. As Hot Lunch expands we can look at limiting this
- D) Bottle Drop off: Colet Grimbeek Cosmos trailer will be available on Monday /Tuesday Nov 21/22 from 8:00 am – 4:00 pm and during PTI on Wed / Thurs Nov 23/24 from 8:00 am – 8:00 pm for parent drop off at the school
- E) Turkey lunch: provided by the PTA for all children and staff of Poplar Ridge on Dec 16 – We are looking for parent volunteers to help with cooking, serving, cleaning up etc. Donations to the turkey dinner were collected on the Hot Dog order form
- F) Sun-Oka Apples: Colleen Robertson – update – apples are set to arrive at the school on October 26 for parent pick up after lunch – arrive in delivery truck hopefully by 11
- G) Tru- Earth this is an ongoing fundraiser available for online purchase and is on our website
- H) Photo opportunity – possible fundraiser: an announcement will be sent home and is on CouncilCorner newsletter for any photographers in our neighbourhood who would like to join with us in an opportunity to help raise money and business by offering family photo sets
- I) Purdy's and Parkland Nursery or Ever-Green – coordinator is needed. Natasha Dudman has stepped forward and volunteered to be our new Fundraising Coordinator and will take this on. Other fundraising suggestions may be bacon/meat orders, Poinsettia, Coco Brooks, Coffee, Mable Labels, Rebel's tickets, bake sale... Natasha will coordinate and make 3 fundraising options available on one hand out – something for everyone before Christmas, and send home

7. Financial Report - provided by Kelly Fairall but presented by Colleen Robertson. Notes on the bottom of report for items coming in and going out that will balance everything. Using money from Beehive budget savings to provide yards of dirt to level around the basketball court installed by school maintenance. Insurance for the Parent Council is now at \$751.76/yr. One audit has been done to last years' financial reports – one additional one is still needed – see Kelly if anyone is available to do this so it can be submitted

Signing authority of the new chairs will be set up at the bank as well

8. New Business

- A) Playground Equipment ribbon cutting – as mentioned in Principals report – will take place on the afternoon of Oct 31 and all parents are welcome to attend and a representative from Red Deer County will be there as well as Trustee Sherry Cooper – candy will be handed out – “trick or treat” style at each playground equipment location
- B) Fundraising Coordinator – as noted : Natasha Dudman has volunteered for this position
- C) Next meeting date will be Tuesday Nov 29 in the Multi-Purpose room at 9:00 am

9. Meeting adjourned at 10:55 and coffee time available to follow