

Draft Minutes of the Annual General Joint Meeting of

Poplar Ridge School Council and Fundraising in the Multi-purpose room @ Poplar Ridge School
September 28, 2023 9:00 am

*indicates written report/ attachments provided

Joint Meeting attendees: Jen Hein, Lisa Ramsay, Colleen Robertson, Colet Grimbeek, Darren Pickering, Kimberley Cocks, Kelly Fairall, Brandee Angeltvedt, Joanna Van Duzen, Alyne Hoar, Tricia Hansen, Susan Lovoie, Tina-Louise Steyn, Stephanie Sommerfeldt and Eloise Silvernagle

1. Call to order at 9:01 and introductions were held due to new attendees and Principal
2. Agenda was amended: Removal of #5 as Sherry Cooper is not in attendance. #7 B – Colleen will speak on Sami's behalf – not in attendance and an addition of #8 F – Cross country running – Tricia H wishes to address. Amended agenda is approved 1st is Tricia and 2nd is Colet
3. Approval of the June 6, 2023 minutes 1st is Stephanie and 2nd is Kelly
4. Principals report: Kimberley Cocks and Darren Pickering – Kimberley introduced herself and gave all in attendance some of her background history to get to know her.

Questionnaire reports - children /parents feel safe at school, feel connected to at least one adult at the school, parents are happy with the way school is going and the social and emotional wellbeing of students is great. We welcomed 19 new families to the school and hosted an open house for these families – to which every new family attended! There was also a great turn out to the first school open house to meet teachers and principal. School photos have taken place and online ordering is ongoing

Academic Excellence: All of the K-6 staff have been digging into the new curriculum and assessments – with many changes in literacy and numeracy curriculum. CESD has funded for the gr 1-6 students: Reading A to Z to support the new curriculum. Teachers were able to discuss how to best implement the new curriculum at the Professional learning Day

There has been the first fire drill in the school and a Lock down practice is today

There was a very successful Terry Fox assembly and run

Running Club will take place on Tuesdays and Thursdays at 1st recess, is open to all grades and will run till the end of October. We are not able to go to the Innisfail hosted Division Run this year – we have Sylvan Lake Buccaneers Lacrosse coming to the school on October 3 and 5 (overlaps the Division run on the 5th)

Volleyball starts for grade 5/6 during lunch recess on Oct 10 with the possibility of going to H J Cody in the future to compete

Grade 4 is going on a field trip to the Waste Management Facility in Red Deer on Oct 5

We are celebrating 25 years of service with CESD for Darren Pickering and Carolyn (our caretaker)

Parent Teacher interviews will be in person as preferred, on Oct 25/26 – if in person does not work for a parent – then another means can be set up with the individual teacher

Halloween celebrations and dance to take place Oct 31 at 2 pm, Parents are welcome

Discussions will be held for the Christmas concert and whether to have an afternoon and evening performance – or a morning and afternoon performance December 21, 2023. We will borrow a riser and will need volunteers to pick up/ return. More info to follow

Splits in grades, classrooms are made due to the large class sizes and best scenario to learn

Poplar Ridge school is ¼ owner of a cotton candy machine housed at Fox Run that may be used in future fundraisers/events here

The celebration of CORE values with the key chains will return in Jan. It was suggested that a review of the criteria be shared with parents in the newsletter as it is quite extensive to ensure our students are using their values everywhere and always.

- 0. No trustee report
- 0. 2022/2023 Financial report – Kelly Fairall

Reports are finalized and 2 audits have been completed – Brandee Angeltvedt and Alyne Hoar and has been sent in. 2023/2024 Budget reviewed. Budget approved 1st is Stephanie and 2nd is Tina-Louise

With Reports completed and audited, Budget approved – Kelly Fairall is stepping down as the Treasurer after her 4-year term at Poplar Ridge School. Brandee Angeltvedt is assuming the new position. Signing authority will be transferred to the new treasurer – banking to be taken care of. Do we as a Parent Council need to purchase outside insurance? Tricia motioned to have this removed and all voted Unanimous

- 0. A) Bottle drop off is set at the school from Oct 11-13 from 8-5. Cosmos Trailer on site at the school – no pickup available
 - B) Healthy Hunger hot lunch meals are available Wednesday and Thursdays and will not be delivered to school on Red Days. Online ordering is active. We need a new coordinator next year as Sami is moving from our community – Colleen to monitor in the interim
 - C) Parent Volunteer hot lunch will be on Tuesday's. These can be ordered on the hot lunch website for OCT/Nov and DEC/Jan. On the menu coordinated by Stephanie will be Pancakes, hotdogs, Perogies and sausage, taco in a bag and pasta and sauce. Volunteers are always welcome – once or on a regular basis. Contact Stephanie Sommerfeldt. Looking at a potential Turkey lunch provided to the school on Dec 12
 - D) Sun Oka Apples can now be ordered till Oct 7. We already have enough boxes ordered to get the shipping for free – keep the orders coming in
 - E) Tuesday/Thursday morning toast program is organized again and will be provided to all children – volunteers are Tara, Colet, Joanna and Ashley (Colet will also provide a meal to the teachers on one of the PTI evenings)

- 0. A) Our first request has come in for bussing costs from Miss Reed's grade 4 class for a field trip to the Waste Management Facility in Red Deer on Oct 5 and has received approval from School Council (from Casino account). This falls in perfect with the grade 4 curriculum.

B) Our Parents Matter representatives for Poplar Ridge school will be Tina-Louise S. and Jen H. First meeting is Oct 4. Parents can come to these volunteers with concerns they have to bring up to Chinook's Edge and Kurt Sacher. One concern is the new curriculum and how there may be a "test" run at Poplar Ridge school in the Health Theme 5 unit – parents can also look on AlbertaEducation.ca. Another concern is that students are watching movies in their classrooms during their eating lunch break - may also be brought up individually to the teacher – may not be a division wide thing – bring it up at PTI

C) Having outside insurance was voted on under heading 6 and unanimous vote to Not Purchase this year

D) Playground maintenance /upkeep. Equipment is very expensive, and upkeep is essential – there was concern of trees/shrubs/ grass growing in the playground equipment area – unsafe environment for the children and integrity of the playground use is lost. Essential to have the area clear of debris – be able to use the equipment to its potential. Some of the small trees have recently been removed – but some grass and thistles still need to be removed. Possibly also looking for a parent volunteer to rototill the volleyball sand pit so children can play in this. Also wondering if we can tie in a "trail system" cleanup into the environment care curriculum or PE class or under some Indigenous Plant learning...? Possible Fall and Spring cleaning / upkeep. Maintenance had some staff concerns over the summer but is working to catch up now

E) Future dates of Parent Council meetings: Oct 26, Nov 30, Jan 18, Mar 7, April 25 and June 6

F) Cross Country Running – Tricia There was concern that there was no Km running club this fall as school started so our children could go to the Division Run in Innisfail. A running club is going to start but did not commence as quickly as it needed to at the beginning of the school year to get to go to Division Run – and before knowing the date when this run would take place – Lacrosse Buccaneers had already been booked to come to our school. We will revisit this again next year and hopefully the Poplar Ridge kids will get to participate – as many of the children do look forward to this.

- a question of the possible return of the ice rink was raised and will be added to Oct's agenda

1. Adjourned Meeting 11:10 am