

Draft

Minutes of the Joint General Poplar Ridge School Council and Fundraising September 27, 2024 @ Poplar Ridge Elementary in MPR 9:00 am

*indicates written/attachments provided

Joint General Meeting attendees: Alyne Hoar, Joanna Van Duzen, Colleen Robertson, Brandee Angeltvedt, Jen Hein, Susan Lavoie, Karen Crawford, Jenna Brotnov, Alissa Lidgren, Kimberly Cocks, Michelle Salomons, Stephanie Sommerfeldt, Jen Creasey

1. Call to order at 9:04 am
 - i. introductions of all present
 - ii. explanation of the role of school council given by Colleen Robertson
2. Approval of agenda
 - a. amendments to agenda
 - i. item 6, Sherry Cooper will not attend today's meeting
 - ii. item 8c, Colleen will give Healthy Hunger report on behalf of Eloise
 - iii. add in 7d, regarding insurance
 - iv. add in new business 9d, Day Trippers
 - b. Approval of Agenda 1st Karen and 2nd Alyne
3. Approval of June 13, 2024 minutes* 1st Brandee and 2nd Karen
4. Approval of School School Council Operating Procedures* including new amendments:
 - 1) opted out of acquiring external insurance
 - 2) to allow up to 2 co-chairs
1st Stephanie and 2nd Brandee
5. Principal's Report by Kimberly Cocks

Thank you:

All who committed to our School Council this past year and those committed for this year
Tina Louise for setting up the first bottle drive of the school year

September School Events:

Building Community: We welcomed 8 new families to Poplar Ridge

We hosted a new families afternoon in August

School Photos: Smart Photography took photos of staff and students

Retakes will be October 29

Academic Excellence: As a school, we have been completing the gr. 1-6 government tests. We are using that data to guide our teaching

Safety Drills: As a school, we have been practicing lock down, evacuation drills and hold and secure

Evergreen Theater: Evergreen gave an amazing performance with student participation in Snow White And the Seven Regions. We hope to have Evergreen back in January.

Terry Fox Run: On Sept. 26, our school participated in the Terry Fox Run.

Students were encouraged to bring a loonie or a toonie.

National Truth and Reconciliation: In recognition of this day, all staff and students will not have

School.

4 Seasons of Reconciliation Course-CESD 4 Seasons Fall 2024 intake

4 Seasons of Reconciliation is a unique 3-hour online course that promotes a renewed relationship between indigenous peoples and Canadians through transformative learning about truth and reconciliation. This course is free!

School Spirit Days: Wear blue and white or poplar clothing on Fridays

Chinook's Edge Fun Run: On Oct. 3, our noon hour runners will be attending the Fun Run in Innisfail Thank you Mrs. Warder and Mrs. Chu for leading our runners!

Facebook Page: Please follow us on facebook!

October Events:

Celebrations: We are celebrating years of service with CESD!

Sharon Henschel (10 years) and Shelley Chu (25 years)

Volleyball: Gr. 6 volleyball will be starting in October. Thank you Mrs. Hewlett for being our coach!

Read a thon: Stay tuned for more information!

Oct. 1: Orange Shirt Day

Oct. 2: Special Acknowledgement for EA's, Custodians, Teachers

Oct. 3: Continuation of drills

CESD Division run

Oct. 8-Dec. 5- RDP practicum students

Oct. 11- Non-Instructional Day- No school

Oct. 14- Happy Thanksgiving

Oct. 17- Seeing Eye Dog Presentation

Oct. 23- Spooktacular Family Literacy Night 6:00-7:30

Oct. 24- Apple Fundraising Pick up

Oct. 25- Professional Learning Day- no school for students

Oct. 29- School photo retakes

Oct. 31- Halloween Festivities starting at 2:00 pm

Requests:

- a) set of stairs for stage - Karen may have someone that can build a set to save costs
- b) busing for Fun Run - school council will provide funds for one bus, second bus to be paid for by school
- c) busing for Grade 6 class to attend a cemetery in Sylvan Lake for a presentation by Sylvan Lake Legion

Question raised regarding microwave use especially in larger classes. Details will be given in October's newsletter about not sending frozen foods or foods that require boiling water. Will also be re-evaluated as Healthy Hunger and Hot Lunch start up

7. Financial Report

- a) volunteers for audit: Jen and Alyne
- b) 2024/2025 Budget* approval 1st Karen and 2nd Alyne
- c) signing authority has been transferred to Alyne and Tina Louise (co-chairs)

Fundraisers: bottle drive now has a projected gain of 500, down from previous years. Purdy's Chocolate and Rebels' tickets fundraisers upcoming.

Busing costs have gone up, this has been accounted for in budget. Also, discussion about asking parents to contribute some money to field trips, if necessary, as costs increase

School enhancements: minor playground repairs are made as needed, however, the area by the swings will need to be dug out, refilled with rock and wall repaired to meet standards and to get rid of the weeds in the area which grow quite high.

Insurance: there is a possible outstanding insurance payment that needs to be made but this will be looked into further by Colleen

8. PTA Committee Report

- a) Hot Lunch has been increased to 2 days a week with new meals added. Thank you Stephanie for all the work that you put into organizing this for the school
 - i) at the end of the year, these new meals will be reviewed to make decisions for the January
 - ii) Christmas dinner will be held December 17th. Monetary donations can be made through the hot lunch ordering website. This year ham will be served as it can be prepared at the school. Volunteers are welcomed and will be needed for various tasks throughout the day such as prepping, serving and cleaning
- b) Bottle Drop Off brought in \$411. Next bottle drive will be during parent/teacher interviews on November 5th and 6th. Trailer will be available in the evening as well for parents to drop off during interview times.
- c) Healthy Hunger orders need to be in 5 days in advance. If free delivery is not met, Eloise Silvernagle has volunteered to pick up and deliver meals to school. Thank you, Eloise, for organizing Healthy Hunger this year.
- d) Toast will now be served on Friday mornings only, as the grant has decreased and the cost of supplies has increased. Joanna and Jana will be heading this up for the year. Gluten free option is available this year.
- e) Sun Oka Apples: deadline to order is October 9th with delivery on October 24th.
- f) Casino will be held December 28th and 29th. This is a major fundraiser for the school especially for covering busing costs. Volunteers will be needed to cover various shifts on those 2 days. Sign up information will be sent out through the school Facebook page as well as in the school newsletter. Thank you Karen Crawford for organizing this!

9. New Business

- a) Stage Stairs will be decided on depending on whether or not someone may be able to build them
- b) Parents Matter will have their first meeting on October 9th. Thank you to Jen Hein and Tina Louise Steyn for being the representatives for Poplar Ridge. The first topic of discussion will be the new cell phone policies.
- c) Future Meeting Dates: November 1, November 22, January 17, February 28, March 28, May 23.
- d) Daytrippers handout was distributed by Alyne as a possible grant for field trips. These would be submitted by the teachers to the organization. The information has been passed on to Kimberly for approval by Chinook's Edge before being passed on to teachers.
- e) Proposed motion to pay for busing for grade 6 trip to Sylvan to attend a presentation from the Legion with the understanding that these monies may need to be taken from the IFly budget (parents may need to pay a portion of it). This will be determined by monies raised at the Casino and other budget costs. This will be assessed in the spring. Motion put forward 1st Brandee and 2nd Alyne. Motion carried.

10. Meeting Adjourned 10:47