

## Draft

### Minutes of the Joint General Poplar Ridge School Council and Fundraising May 23, 2025 @ Poplar Ridge Elementary in MPR 9:00 am

\*indicates written/attachments provided

Joint General Meeting attendees: Joanna Van Duzen, Colleen Robertson, Brandee Angeltvedt, Jen Hein, Kimberley Cocks, Stephanie Sommerfeldt, Tina Louise Steyn, Alyne Hoar, Karen Crawford, Tara Archuk, Colet Grimbeek, Jenna Brotnov, Robynn Ficiur, Lisa Peters

1. Call to order at 9:02 a.m. Introductions - welcome Lisa Peters, starting September 2025 as principal at Poplar Ridge
2. Approval of Agenda\*
  - a. Amendments to Agenda: New Business additions:
    - i) C.1 Robynn will speak to a garden box grant
    - ii) D, E, F, Karen will speak to Track on 2 bottle donation, Electronic sign and the next casino
  - b. Approval of Agenda 1st) Colet 2nd) Karen, carried
3. Approval of March 28, 2025 Minutes 1st) Alyne 2nd) Karen, carried
4. Principal's Report: Kimberley Cocks

## Administrators' Report to School Council May, 2025

### Thank you:

- Colleen for being our wonderful president! Thank you for your years of service  
At Poplar Ridge - on behalf of the staff and students, we thank you!

### May Events:

- **Community:** What a wonderful month of HJ previous graduates coming by to see their previous classrooms and teachers, kinder parents in for the SPA day, gr. 5 tea
- **Academic Excellence:**
- Great writing for students as they participated in the provincial HLAT! And Wonderful collaboration with the Sylvan Teachers in looking to see next steps in moving our learning forward around reading. As well, our teachers are attending professional learning days to learn about the new Social Studies Curriculum.
- **Honoring:** Bus Driver Appreciation Week, Hats on for Mental Health
- **Updates:** Mrs. Warder and Mrs. Wells

### Events until the end of the year!

- Field Trips - thank you School Council for funding these great learning opportunities
- Final Core Values Assembly - May 29

- HJ grads coming in cap and gown -May 29
- New Superintendent coming to PR on June 4
- Walk the Talk, Open House at FR for gr. 6 students - June 5
- School Wide Photo -June 10
- Gr. 6 PATs
- Kindergarten Graduation - June 19
- Grade 6 Farewell - June 23
- Track and Field in am, Sports Day in pm - June 24
- Last day of school - noon dismissal - June 26
- Professional Learning Day - June 27

Take good care! Thank you for being so supportive of me as a new principal at Poplar Ridge.

5. Trustee's Report: Sherry Cooper via call in
  - a. New Superintendent begins next week, he hopes to join some parent council meetings in the new school year
  - b. ATA Negotiations: hopeful that the province will settle the new contract soon, after that, it heads to local bargaining, probably in the late fall, but she anticipates quick resolution once it does reach local bargaining
  - c. Thank you to Kurt Sacher for his years of service as superintendent at Chinook's Edge and the 15 years of relationship building that he has put in place. Particularly in pioneering Teachers Matter, Parents Matter, Students Matter and Support Staff Matters
  - d. Tuesday an additional board meeting will be held to approve the upcoming budget and get it sent off
6. Financial Report\*: Brandee
  - a. Healthy Hunger is a little under budget as anticipated, due to the popularity of Hot Lunch
  - b. Hot Lunch brought in \$10,000 for the school, this will go down slightly as the final expense receipts come in
  - c. Beef Jerky fundraiser brought in \$1045
  - d. Aspen Greenhouse brought in \$910
  - e. Income for the year looks really good, expenses look below budget, everything is balanced
  - f. Thank you Brandee for also completing the audit for the casino, which has been approved
7. PTA Committee Report
  - a. Hot Lunch
    - i. the year has just about wrapped up. May 27 hot lunch has been shifted to June 3rd due to field trips on the 27th
    - ii. Sports Day on June 24th: lunch will be provided by school council: hotdogs, juice boxes, chips - end of the day freezies
  - b. Bottle Drop Off on May 29 and 30
  - c. Healthy Hunger: Eloise Silvernagle will complete this for next school year as well, however anyone interested in taking it on for the following year may want to get in touch as the organizing for the year takes place in August
8. New Business

- a. Parents Matter\*
  - i. main topic was the use of AI in schools, many resources were made available and, if interested, Tina Louise would be happy to share these resources or they can be accessed through the Parents Matter Minutes as well
  - ii. Tina Louise will no longer attend meetings in the new year so if anyone would like to join Jen Hein in this, please get in touch. There is no cap on the number of representatives that can join
- b. Grade 6 T Shirts
  - i. ordered and have shipped, thank you Brandee for organizing this
  - ii. Brandee and Colet will distribute these at the grade 6 assembly on June 23rd at 2pm
- c. EQUUS Round Up Grant
  - i. Tina Louise is looking into this and will apply on behalf of the school
  - ii. up to \$5000 is available with certain specifications, one of the main ones being that it must benefit the community along with the school so we are looking at outdoor projects
  - iii. adapting tennis courts to pickleball courts was brought forward, more information will be obtained

Garden Box Grant: Robynn

TD Friends of the Environment Grant: between \$2000 and \$8000 available depending on the project, submission deadline is July 15th. Would it be possible to take on a garden box project at Poplar Ridge? Kim will discuss with staff at the next staff meeting and Robynn will go ahead and apply if teachers are onboard

- d. Track on 2 Bottle Donation: Karen
  - i. each month Track on 2 donates their bottles to organizations that have applied. Karen will fill out this application on behalf of Poplar Ridge
- e. Electronic Sign: Karen
  - i. a company out of Calgary has given a quote of between \$15,000 and \$20,000 to replace the Poplar Ridge sign to an electronic sign
  - ii. this will only be viable with power to the area so that is an added cost that will need to be looked into
  - iii. it is possible that Poplar Ridge Hall and Division 6 will collaborate with us and share the use of the sign
  - iv. would it also be possible to approach EQUUS regarding getting power to the location of the sign?
  - v. this will be revisited in the fall
- f. Next Casino: Karen
  - i. the next casino will be sometime in the first quarter of 2028
  - ii. Karen will request Red Deer Resort and Casino rather than Cash Casino
- g. Coding Robot Request
  - i. request was made for 15 Botley Coding Robots at \$70/robot
  - ii. motion to purchase 15 Botley Robots put forward by Karen 2nd) Jen motion carried
- h. Colleen's Last Year as Chair
  - i. thank you Colleen for your time as chair and all you have done for Poplar Ridge school and thank you for agreeing to take the time to make a smooth transition for the new chair

- ii. Colleen nominated Alyne Hoar as new chair 2nd) Jen motion carried.  
Welcome Alyne as new chair for Poplar Ridge School Council
  - i. Future Meeting Dates
    - i. today is the last meeting for the 2024/2025 school year
    - ii. school council will meet with Lisa Peters before September to discuss dates for meetings for the upcoming school year
9. Meeting Adjourned 10:24 am