

Draft

Minutes of the Joint General Poplar Ridge School Council and Fundraising (AGM)
September 26, 2025 @ Poplar Ridge Elementary in MPR 9:00 am

*indicates written/attachments provided

Joint General Meeting attendees: Joanna Van Duzen, Colleen Robertson, Brandee Angeltvedt, Jen Hein (via audio call), Tina Louise Steyn, Alyne Hoar, Karen Crawford, Eloise Silvernagle, Sherry Cooper, Alissa Lidgren, Susan Lavoie, Jana Krutzveldt, Jenna Brotnov, Robynn Ficiur, Lisa Peters, Jordan Wasdal, Michelle Salomons

1. Call to order at 9:04 a.m. Introductions
2. Approval of Agenda*
 - a. Approval of Agenda 1st) Colleen 2nd) Karen, carried
3. Approval of May 23, 2025 Minutes 1st) Tina Louise 2nd) Brandee, carried
4. Principal's Report: Lisa Peters
 - a. 3 new staff this year at Poplar Ridge
 - i. Emily Bickley Grade 5
 - ii. Kiley Callow EA grade 5 and 6
 - iii. Kim Russell EA grade 1 and 2
 - b. Student teacher, Mr Fowler in grade 6
 - c. Open house was held before the school year began, rather than once the school year had already started, positive feedback regarding that change.
 - d. Picture day was held September 16
 - e. Met with tech team - Poplar Ridge is 1:1 for Chromebooks, Smartboards have been ordered where necessary
 - f. Terry Fox run was held on September 25th
 - g. One fire drill has been completed
 - h. Poplar Ridge has no split classes for this school year, this is not a guarantee in the future
5. Trustees Report: Sherry Cooper (trustees report given before Treasurer's Report as it carried on from discussion during Principal's report)
 - a. Job Action: this weekend teachers will vote on the new agreement, the results of this vote should be available the afternoon of the 29th. If an agreement is not reached, negotiations will continue
 - b. Should job action occur, the school will be closed to all unionized employees, the school division will still be responsible for their non unionized employees, they may still be in the school building
 - c. A new school has been opened in ward 6, Penhold Waskasoo Middle School

- d. Sherry is up for re-election, one person running against her - Red Deer County as well as Public and Catholic school board elections will all be held at Poplar Ridge Hall on October 20th - get out and vote!
 - e. Superintendent, Ryan Sawula, has started. He still plans on attending a school council meeting at Poplar Ridge in the near future
- 6. Treasurer's Report*: Brandee Angeltvedt
 - a. Financial Report: everything is balanced
 - b. Financial Audit Volunteers: Jen Hein and Alyne Hoar - if Alyne is not able to do this as school council president, Tina Louise will volunteer
 - c. 2025/2026 Budget: more has been budgeted for hot lunch and bussing as costs continue to increase
 - i. Job action may impact that projected budget of hot lunch and healthy hunger
 - d. Motion to accept the 2025/2026 budget as presented 1) Tina Louise 2) Colleen motion carried
- 7. Committee Reports:
 - a. Hot Lunch: Stephanie Sommerfeldt not present, Alyne giving report on her behalf
 - i. All orders are due by midnight September 26, first hot lunch is October 7th
 - ii. At this point, there are sufficient volunteers, however, more volunteers are ALWAYS welcome. Get in touch with Steph if you have any interest in helping out
 - iii. Christmas dinner: December 16th
 - b. Healthy Hunger: Eloise Silvernagle
 - i. 11 restaurants chosen for this school year, chosen based on their popularity in the past - Wayback Burger is new for this year
 - ii. State and Main is delivered by Eloise as they have no options for delivery and it is a popular option
 - iii. Keeping margins of profit low to encourage participation in the program
 - iv. A new volunteer will be needed for next year - anyone interested in taking this on, please get in touch
 - c. Casino: Karen Crawford
 - i. next casino: January/February/March of 2028
 - d. Bottle Drive: Tina Louise
 - i. next bottle drive tentatively planned for November 26/27
 - e. Fundraisers
 - i. Sun Oka Apples: Colleen Robertson - sitting around 500 boxes, usually picks up as the deadline approaches - delivery: October 24th
 - ii. Motion to purchase 2 boxes of apples for staff using profits from Sun Oka fundraiser 1) Tina Louise 2) Eloise motion carried
 - iii. Cilantro and Chive - during a 3 month period (we have been offered December, January and February) they will donate \$1 of each ice cream

sandwich sold to Poplar Ridge. In addition to this, they will come in to Poplar Ridge one day to assemble (with the help of student volunteers) ice cream sandwiches for purchase at \$4 a piece, with all proceeds going to Poplar Ridge

- iv. Cilantro and Chive require that we inform them of where the funds will go - potentially towards the Alberta Musical Theatre Company's presentation of Pinocchio - Tina Louise will put in this request
- v. Motion to accept Cilantro and Chive Ice Cream sandwiches as a fundraiser 1) Karen 2) Colleen carried

8. Old Business

- a. Equus Grant: a decision needs to be made on where to allocate funds before applying for the grant - up to \$5000 available, it must benefit the entire community, not just the school
 - i. Alissa and Lisa mentioned that the tire swings need replacing this school year, sleds need replacing, and seating around the playground would be beneficial
 - ii. Sherry Cooper recommended putting these requests in with Red Deer County as well. There may be a way to collaborate to get more money towards these projects. Their municipal budget is due in January
 - iii. Alissa and Lisa will get cost estimates, Tina Louise will get in touch with Red Deer County
 - iv. Further discussion will be needed at future meetings
- b. TD Friends of the Environment Grant: Robynn Ficiur will speak to this at the next meeting as she needed to leave
- c. Track on 2: Karen Crawford: awaiting a decision on being potential recipients of bottle drive donation at Track on 2

9. New Business

- a. Parents Matter: Jen Hein
 - i. 3 or 4 evenings in the school year, a member from each school council in Chinooks Edge has a chance to meet with the superintendent to be informed on relevant topics within the division, and raise any concerns that parents within the schools might have
 - ii. Jenna Brotnov will join in on these meetings with Jen Hein
 - iii. Parents can email either Jen or Jenna if they have any questions or concerns that they want addressed at these meetings
 - iv. The first meeting date is TBA
- b. Bussing Request: Lisa Peters for Grade 5 and 6 to attend No Stone Left Alone to honour Remembrance day at a cemetery in Sylvan Lake - approximately \$400
 - i. Motion to approve School Council to pay busing for No Stone Left Alone 1) Brandee 2) Tina Louise, carried

- c. Request for funds: Pinocchio by Alberta Musical Theatre Company: the company comes to Poplar Ridge to perform so the whole school can watch the production - It will also be opened up for parents and community members to enjoy - \$997.50
 - i. Motion to cover the remainder of the cost of Pinocchio after funds from Cilantro and Chive have been used toward this 1) Colleen 2) Brandee, carried
- d. Motion: Amendment to Operating Procedures: All financial requests must be on meeting agenda. Final meeting agendas will be set 1 week prior to School Council meetings 1) Tina Louise 2) Colleen, carried
 - i. This will be amended and filed in School Council procedures

10. Future Meeting Dates

- a. October 17, November 21
- b. January 23 February 27, March 27, April 17, May 22
- c. Changes may need to be made to January 23rd and April 17th

11. Adjournment: Meeting adjourned 10:51 a.m.